

# Tilgate Park Watersports Group Booking Form

(Please print and complete all parts of the form)

Type of Group \_\_\_\_\_

Age range in Group \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Total \_\_\_\_\_

Name of Group \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Post Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Emergency Number \_\_\_\_\_

Group Leader + phone number \_\_\_\_\_

Email \_\_\_\_\_

How did you find out about the centre? \_\_\_\_\_

Please State any Medical conditions and or Special Needs

\_\_\_\_\_  
*Please inform us of any medical and or special needs we need to aware of and continue on a separate sheet if necessary*

Swimming Ability: We are happy to take non swimmers, if they are confident and happy to take part, please let us know if they are non swimmers

**Please use the "X" to mark the activities required**

Dinghy Sailing\_\_\_\_, Kayaking\_\_\_\_, Open Canoeing\_\_\_\_, Raft Building\_\_\_\_,  
Orienteering\_\_\_\_, Teambuilding\_\_\_\_, Stand up Paddle Boarding\_\_\_\_  
Low ropes and Zip wire\_\_\_\_, Climbing\_\_\_\_

Dates Required \_\_\_\_\_

Times required \_\_\_\_\_

**If payment is £200.00 or below no deposit is accepted full payment only**

**We do not accept cheques for payments below £200.00**

Full Payment or deposit of 50% enclosed £ \_\_\_\_\_ All cheques made payable to  
**Tilgate Park Watersports LTD** which will confirm the booking

***If a deposit was paid we must receive the remainder 2 weeks before the activity***

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
(If under 18 parents or guardian to sign)

Please print signed name \_\_\_\_\_

**I have read and understood the booking conditions**

Tilgate Park Watersports LTD  
The Boat House, Tilgate Lake, Tilgate Drive, Tilgate, Crawley, West Sussex, RH10 5PQ  
E-mail: website:

## Booking Conditions for Tilgate Park Watersports

**Deposits and Payments:** Final payments will be held if participant's cancellation notice was not received seven working days before the course start date.

All Group bookings are subject to a 50% non returnable deposit.

If cost is £200 or below we do not accept deposits, full payment only

If cost is over £200 full payment needs to be paid 2 weeks before the activity

No booking can be confirmed until Tilgate Park Watersports has received full remittance as well as the booking form. **We do accept cheques from companies and groups.**

Group numbers must be confirmed when final payment is made and no refunds will be made.

**Cancellations:** Tilgate Park Watersports reserve the right to cancel a course if viable numbers are not reached, due to adverse weather conditions or circumstances beyond our control. If Southwater Watersports Centre cannot offer a suitable alternative date, course or venue a full refund will be given.

**Swimming Ability:** We take non swimmers as long as they are happy to participate. We encourage watersports for all regardless of ability. Please make us aware on the booking form if you or a member of your group is a non swimmer.

**Equipment:** All watersports equipment will be provided except personal clothing including shoes.

**Clothing:** Wetsuits are provided for all activities at the Instructors discretion, warm clothing (**NO JEANS**) can be worn most of the time for most activities. Hats, sunscreen, old trainers, wet shoes etc (**NO FLIP-FLOPS**) are a must depending on the day. On the day a complete change of clothes will be needed including a towel for afterwards.

**Footwear must be worn at all times on and off the water**

**Insurance:** Tilgate Park Watersports is covered to the sum of £10,000,000 for public liability. It is strongly advised that participants take out insurance against loss, injury, or having to cancel a course.

**Special Needs:** If you or an entire group has any special needs, it is you or your group leader's responsibility to let us know of any information that will help to make your time with us a pleasant experience.

We will endeavor to help you achieve your goals in your chosen watersports.

At the centre we can accommodate people with special needs, including children with behavior problems, learning difficulties, other disabilities or a combination of needs.

Access to the lake and its boundaries/pontoons and jetties are wheelchair accessible.

There is one disabled toilet, but not special shower facilities. The shower room is not designed for wheelchair users, but it is possible to have access.

**Water Quality:** Crawley Council in partnership with Tilgate Park Watersports maintains supervision of Campbell Lake and surrounding area but as a large body of untreated open water hosting a range of wildlife, factors beyond the Council's control may create an unsuitable environment for watersports. In such circumstances the Council reserves the right to close the lake to watersports activities.

The lake water can also have varying bacterial levels which cannot be controlled and so people who take part in watersports at the lake should, therefore, be aware of the inherent risks associated with inland open water such as Leptosirosis (Weil's disease) and the Council or Tilgate Park Watersports cannot be held liable for any ill health resulting from such activity

## **Booking Conditions for Tilgate Park Watersports**

**Risk and responsibility:** All participants need be completely aware that there can be a risk to injury or death doing any watersports. All participants will not hold anybody from Tilgate Park Watersports responsible for any injury or death while doing the watersports that is offered at Campbell Lake unless they are found to be negligent. All participants need to be reasonably fit to take part in the activity they wish to do.

**Personal Belongings:** Tilgate Park Watersports will not accept any responsibility for personal belongings and equipment whilst attending a course at Tilgate Park Watersports

**Participant's and Group Staff code of conduct:** All participants and Group Staff are asked to abide by the following rules at all times.

- To cooperate with all requests and decisions for safety made by all Tilgate Park Watersports staff
- Be on time for sessions to help you get the best out of the course and not to disrupt the course for other participants
- Must not be abusive to Tilgate Park Watersports staff
- Must control their behavior which may inconvenience or upset others including bullying(which may cause you to be sent home)
- Be considerate and respectful and treat all water users how you wish to be treated
- All participants must wear all appropriate clothing given at all times past the gates on the pontoon and on the water agreed by your coach
- Take care of any equipment and clothing belonging to Tilgate Park Watersports that they are given or the other participants equipment and clothing
- Not to leave sessions without permission of Tilgate Park Watersports staff
- No Group staff will be allowed on the water if the numbers are over the Instructor ratios
- All Staff that come with the groups wishing to take part in the watersports activities with their groups must get agreement by the Principal before the activity takes place
- All Members of staff wishing to take part must not disrupt the group and behave responsibly or they will be asked to leave the water
- Members of Staff from the groups participating on the water must for safety leave all decisions up to Tilgate Park Watersports staff unless asked for help by the Tilgate Park Watersports staff

All participants are not allowed to smoke, consume alcohol or any other substances of any kind when doing Tilgate Park Watersports activities

**Photos:** We will at times take photographs of groups of Adults and or Children for our advertising